Transforming Car Buying in Vermont

Vermont Department of Motor Vehicles

VERMONT
DEPARTMENT OF MOTOR VEHICLES

Lt. Jeremy Desjardins, Business Unit Section Chief

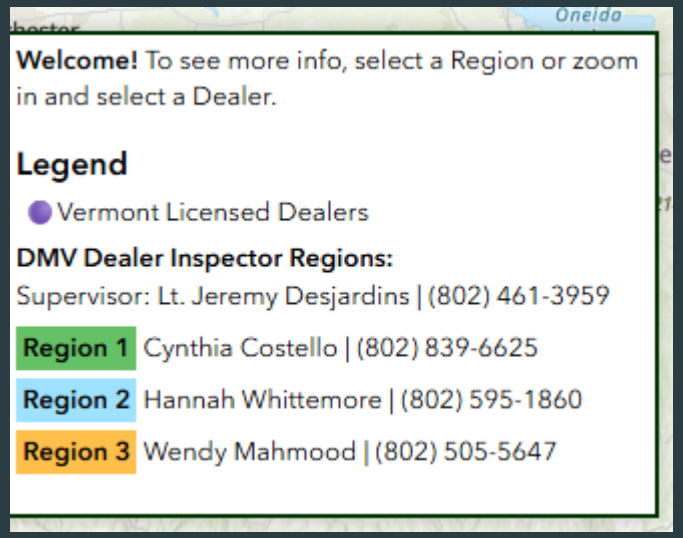
Agenda

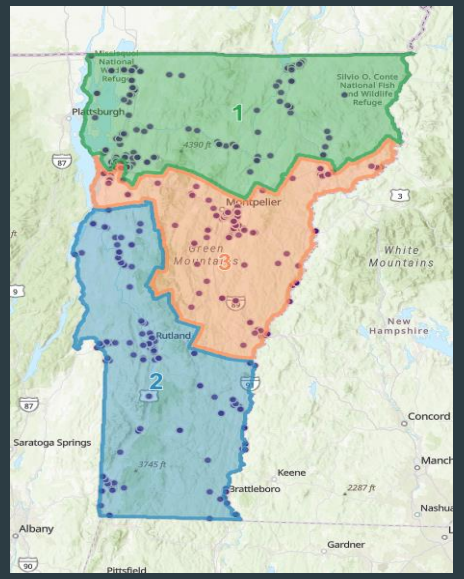
- Bulletin recap’s
- New Max Tax Form Walkthrough
- Dealer Interface Development Plan
- Questions?

WE HAVE MOVED TO THE FIRST FLOOR

- Dealer window – Call 802-828-1443 or 802-828-2038 and schedule assistance
- Drop of transactions to be placed in days batch.
- Send a runner with payment to get supplies in a pinch
- Get Field Inspector approval for plate or title issues when in the interest of customer.

Bulletin Recap
25-1
Interactive Map and Unit Overview

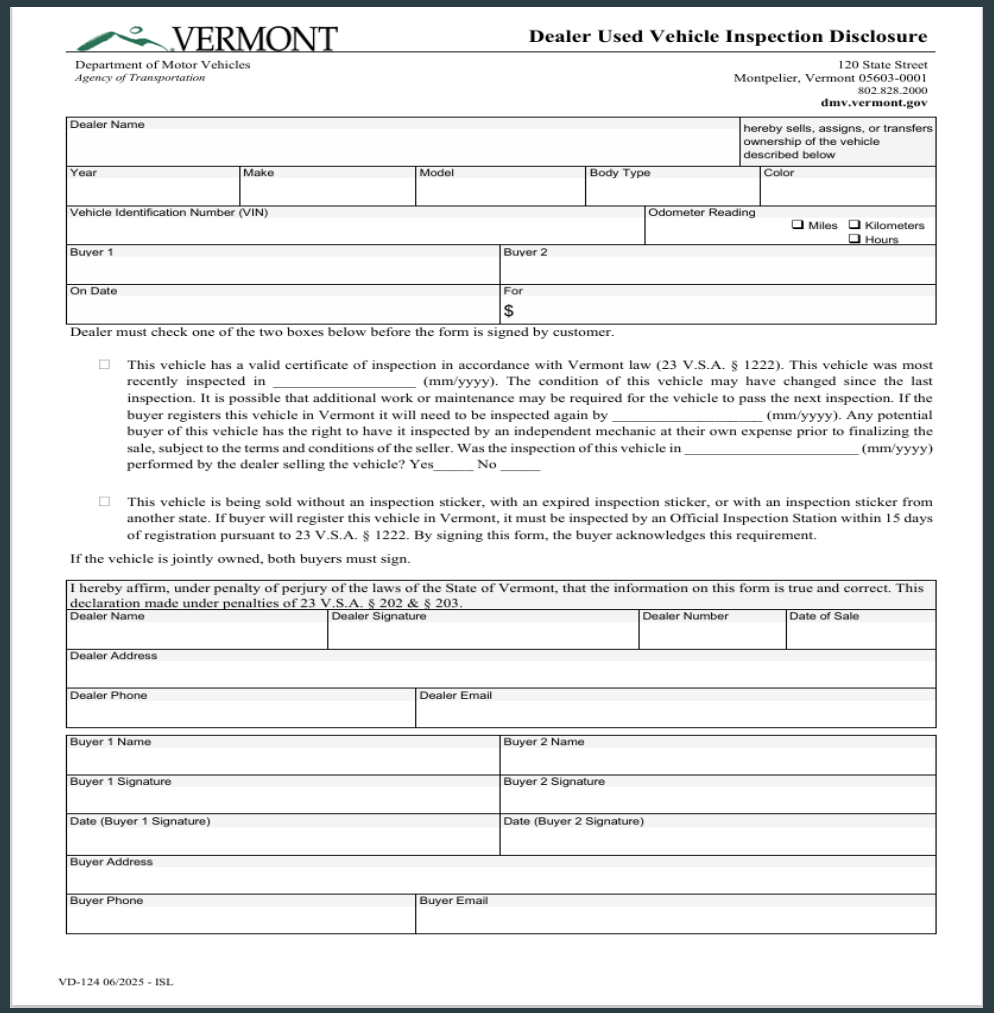




Bulletin 25-2
Used Vehicle Inspection Disclosure

- **Used Vehicle Inspection Disclosure Requirement**
- Pursuant to legislative changes to **Title 23 V.S.A. §466**, the Vermont Department of Motor Vehicles has implemented a **Used Vehicle Inspection Disclosure Form**. Beginning **July 1, 2025**, all dealers must:
- Provide and sign the disclosure form during the vehicle sale
- Retain a copy of the signed form for **two years** following transfer of ownership
- The form is available HERE and includes the following required disclosures:
- The month in which the vehicle was last inspected pursuant to section 1222 of Title 23
- The month in which the inspection shall expire
- Whether the most recent inspection was conducted by the dealer currently selling the vehicle
- A statement that the vehicle's condition may differ from its condition at the time of the last inspection, unless reinspected by the selling dealer
- A statement informing the buyer of their right to have the vehicle inspected by an independent qualified mechanic of their choice and at their own expense
- A clear and conspicuous statement, if applicable, that the vehicle is being transferred:
  - Without an inspection sticker
  - With an expired inspection sticker
  - With an inspection sticker from another state
- **IMPORTANT:** Form **VD-124** will be required for **all used motor vehicle sales** starting July 1, 2025.
- Questions regarding this bulletin may be directed to:
- **DMV Business Services Unit:** (802) 828-1443
- **Dealer Processing Clerk:** (802) 828-2038

Dealer Used Vehicle Inspection Disclosure Form



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Dealer Used Vehicle Inspection Disclosure

Department of Motor Vehicles
Agency of Transportation

120 State Street
Montpelier, Vermont 05603-0001
802.828.2000
dmv.vermont.gov

Dealer Name				hereby sells, assigns, or transfers ownership of the vehicle described below
Year	Make	Model	Body Type	Color
Vehicle Identification Number (VIN)			Odometer Reading ❑ Miles ❑ Kilometers ❑ Hours	
Buyer 1		Buyer 2		
On Date		For $		

Dealer must check one of the two boxes below before the form is signed by customer.

☐ This vehicle has a valid certificate of inspection in accordance with Vermont law (23 V.S.A. § 1222). This vehicle was most recently inspected in _____ (mm/yyyy). The condition of this vehicle may have changed since the last inspection. It is possible that additional work or maintenance may be required for the vehicle to pass the next inspection. If the buyer registers this vehicle in Vermont it will need to be inspected again by _____ (mm/yyyy). Any potential buyer of this vehicle has the right to have it inspected by an independent mechanic at their own expense prior to finalizing the sale, subject to the terms and conditions of the seller. Was the inspection of this vehicle in _____ (mm/yyyy) performed by the dealer selling the vehicle? Yes_____ No _____

☐ This vehicle is being sold without an inspection sticker, with an expired inspection sticker, or with an inspection sticker from another state. If buyer will register this vehicle in Vermont, it must be inspected by an Official Inspection Station within 15 days of registration pursuant to 23 V.S.A. § 1222. By signing this form, the buyer acknowledges this requirement.

If the vehicle is jointly owned, both buyers must sign.

I hereby affirm, under penalty of perjury of the laws of the State of Vermont, that the information on this form is true and correct. This declaration made under penalties of 23 V.S.A. § 202 & § 203.

Dealer Name	Dealer Signature	Dealer Number	Date of Sale
Dealer Address			
Dealer Phone	Dealer Email		

Buyer 1 Name	Buyer 2 Name
Buyer 1 Signature	Buyer 2 Signature
Date (Buyer 1 Signature)	Date (Buyer 2 Signature)
Buyer Address	
Buyer Phone	Buyer Email

VD-124 06/2025 - ISL

Bulletin 25-3
Inspection Sticker Fee Change

- Per legislative changes to 23 V.S.A. § 1230, the cost for each inspection certificate (sticker) has changed from $6.00 to $8.00. The effective date of this change will officially occur on November 1, 2025. The change will be reflected in your December invoices from Parsons.

Dealer Bulletin 25-4
MA RMV Temp Plate Reciprocity

- Massachusetts RMV will honor out-of-state temporary registrations issued to Massachusetts residents, provided the following conditions are met:
- The registration is temporary in nature
- The vehicle properly displays the temporary registration in accordance with Section 6 of Chapter 90
- The vehicle carries motor vehicle liability insurance equal to or greater than the minimum limits set forth in Section 34A of Chapter 90
- The vehicle carries property damage insurance equal to or greater than the minimum limits set forth in Section 340 of Chapter 90
- Proof of insurance meeting the above minimums is kept in the vehicle at all times while operating under a temporary registration

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- I originally mentioned this at the American Association of Motor Vehicle Administrators (AAMVA) meetings years prior and was pleasantly surprised to see it passed.
- How is this working?
- Happy to provide any feedback to RMV contacts (see me after or email me)

Dealer Bulletin 25-5
Print on Demand

- **The Dealer Reassignment form (VT-005a)- This is a regulated form that will continue to be ordered and supplied to dealers in limited quantities**. Please note these forms contain a control number and are to be used ONLY when the Certificate of Title assignments are full. DMV may audit the recordkeeping and issuing requirements regarding this form and dealers are expected to maintain security of these required forms.
- **Dealer Report of Sale form (VD-127)-** This form was previously issued with three color distribution indicators. These color indicators are now removed. Dealers are still required to provide this form to customers, retain a copy for their records, and submit with other supporting documentation to DMV. Dealers or their vendors may contact the Dealer Processing unit to obtain a fillable PDF version of the form.
- **Intransit Permit Application form (VD-032**)- This form was previously issued with three color distribution indicators. These color indicators are now removed moving forward. Dealers are still required to provide this form to customers, retain a copy for their records, and submit with other supporting documentation to DMV. Dealers or their vendors may contact the Dealer Processing unit to obtain a fillable PDF version of the form.

- Forms during interface project will be transitioned behind MyDMV account login for easier access.
- Dealer Reassignments forms still issued (may transition to a digital process during interface where they are more easily tracked during individual transactions)

Dealer Bulletin 25-6 Max Tax calculations

- **Starting January 1, 2026, the max tax will be calculated based solely on the shipping weight.**
- **Key Statute References:**
- According to Title 32 VSA 8903(a)(1)(D), vehicles weighing up to 10,099 pounds will be taxed at a rate of 6% of the taxable cost.
- As per Title 23 V.S.A 367, registration and weight calculations are based on the total weight of a truck-tractor or motor truck, including the body and cab plus the heaviest load to be carried.
- "Motor Trucks" are defined as any motor vehicle with a gross vehicle weight rating of 18,000 pounds or more, used for transporting merchandise or freight. Increasing the loaded weight to over 10,100 pounds does not qualify as a Motor Truck under the max tax provision.

NEW Form -

Instructions:

To determine the empty weight, the vehicle must be weighed on a certified third-party scale. A weight slip is required, and all costs are the responsibility of the vehicle owner or the individual presenting the vehicle for weighing. Weight slips must be obtained from a certified commercial scale tested and certified by a licensed Vermont Weights & Measures service provider.

Definitions:

- **Shipping Weight:** Also known as "dry weight," this refers to the total weight of the truck, including all standard equipment, but excluding fuel, coolant, and any cargo.
- **Empty Weight:** The weight of the vehicle when it is not carrying any load. It includes the weight of the truck itself along with all necessary operational fluids, such as fuel, oil, and coolant. Understanding the empty weight is essential for determining how much cargo the truck can safely carry without exceeding legal weight limits.
- **VinTelligence:** The state system that records the shipping weight of the vehicle from the manufacturer.

VERMONT
Department of Motor Vehicles
Agency of Transportation

Shipping/Empty Weight Adjustment
802.828.2000
dmv.vermont.gov

This form may be submitted at the time of registration to establish the empty weight of a vehicle or within thirty (30) days after registration to clarify the weight of the vehicle.

Certified scale options include:

- **Local transfer stations, quarries, and scrap yards** that operate Vermont-certified commercial scales.
- **Certified scale service providers (e.g., Farnham Scales)** that install and certify commercial scales and can direct customers to locations offering certified public weighing.

The vehicle must be weighed in an empty condition, with all cargo* removed. The weight slip must identify the business, date, and measured weight. The Department of Motor Vehicles may request additional information if needed to validate weight.

Vehicle Owner

Last Name:_____ First Name:_____ Middle Name:_____

Mailing address:_____ PID # or FEIN_____

City/Town:_____ State:_____ Zip Code:_____

Vehicle Information

Make:_____ Model:_____ Year:_____ Body Style:_____ Color:_____ Mileage:_____

Vehicle Identification Number:_____ Vermont Registration #:_____

Reason for Dispute

☐ The vehicle has been modified in a way that affects shipping weight ☐ Other:_____

If modified, please provide details below:

*Any modification affecting the vehicle's shipping weight must be installed in a manner that complies with state and federal safety requirements. The vehicle must be in roadworthy condition and able to pass inspection in the State of Vermont.

Third-Party Weight Verification

Business Name:_____ Address:_____

Phone Number:_____ Scale Certified On Date:_____

Weight:_____ Certified Through Date:_____

Date Weighed:_____ Scale Certified By:_____

Fuel Level (check one): ☐ Full | ☐ ¾ | ☐ ½ | ☐ ¼ | ☐ Empty Aftermarket Equipment** Installed: ☐ Yes ☐ No

Fuel Tank Size(gallons):_____ If yes, list:

All Cargo* Removed: ☐ Yes ☐ No (If no, form will be rejected)

Passengers Removed: ☐ Yes ☐ No (If no, form will be rejected)

Provided Weight Slip: ☐ Yes ☐ No (If no, form will be rejected)

I hereby affirm, under penalty of perjury of the laws of the State of Vermont, that the information on this form is true and correct. This declaration made under penalties of 23 V.S.A. § 202 & § 203.

Applicant/Dealer Signature:_____ Date:_____

VD-011 05/2026 IL

***Cargo** is *anything placed in or on the vehicle that is not permanently attached and is not part of the vehicle's original or modified configuration.*

****Aftermarket equipment** is *any permanent or semi-permanent modification, accessory, or component added to the vehicle that becomes part of its physical configuration.*

Let's break it down...

- DMV's modernized sytem uses a Vintellegence software that populates the shipping weight of the vehicle from the manufacturer.
- Most vehicles are required to pay 6% of the taxable cost. Previously loading of registered weight allowed for trucks to receive the max tax when they shouldn’t have.
- When the weight over 10,099 pounds is listed and different from the Vintellegence shipping weight it will require the submission of the form with a weight slip.
- This can be provided by the dealer on behalf of a customer or by and individual applicant after modifications have been made.

- 30 days after registration
- A full list of all certified scales is ever changing which is why we require certification dates to be listed further below.
- *These businesses may or may not charge a fee for this service.

This form may be submitted at the time of registration to establish the empty weight of a vehicle or within thirty (30) days after registration to clarify the weight of the vehicle.

Certified scale options include:

- **Local transfer stations, quarries, and scrap yards** that operate Vermont-certified commercial scales.
- **Certified scale service providers (e.g., Farnham Scales)** that install and certify commercial scales and can direct customers to locations offering certified public weighing.

The vehicle must be weighed in an empty condition, with all cargo* removed. The weight slip must identify the business, date, and measured weight. The Department of Motor Vehicles may request additional information if needed to validate weight.

Reason for Dispute

☐ The vehicle has been modified in a way that affects shipping weight ☐ Other:_____

If modified, please provide details below:

*Any modification affecting the vehicle's shipping weight must be installed in a manner that complies with state and federal safety requirements. The vehicle must be in roadworthy condition and able to pass inspection in the State of Vermont.

- List modifications made: (dump body added etc.)
- *these modifications must meet safety standards and be installed in compliance with all state and federal laws.
- Gross deviations from vehicle weight ratings may generate an investigation

- Fuel level may play a weight factor in calculations
- Certification information should be recorded and provided in all cases
- Declaration applies to applicant and dealer submission on their behalf.

Third-Party Weight Verification

Business Name:_____ Address:_____

Phone Number:_____ Scale Certified On Date:_____

Weight:_____ Certified Through Date:_____

Date Weighed:_____ Scale Certified By:_____

Fuel Level (check one): ☐ Full | ☐ ¾ | ☐ ½ | ☐ ¼ | ☐ Empty

Aftermarket Equipment** Installed: ☐ Yes ☐ No

Fuel Tank Size(gallons):_____ If yes, list:

All Cargo* Removed: ☐ Yes ☐ No (If no, form will be rejected)

Passengers Removed: ☐ Yes ☐ No (If no, form will be rejected)

Provided Weight Slip: ☐ Yes ☐ No (If no, form will be rejected)

I hereby affirm, under penalty of perjury of the laws of the State of Vermont, that the information on this form is true and correct. This declaration made under penalties of 23 V.S.A. § 202 & § 203.

FAQ's

- **Truck Weight Discrepancy:**
  - **Scenario:** I purchased a truck with a Gross Vehicle Weight Rating (GVWR) of 10,100 pounds, but the shipping weight on the title or MCO states it weighs 8,900 pounds. Which weight should I use?
  - **Resolution:** The Max Tax is calculated based on the shipping weight and a shipping weight (**8,900 pounds**), does not qualify for max tax.
- **Loaded Weight Issue:**
  - **Scenario:** My registration shows a loaded weight of 11,000 pounds. Why don't I qualify?
  - **Resolution:** The maximum tax is based on shipping weight, not loaded weight.
- **Previous Max Tax Recipients:**
  - **Scenario:** If I received max tax before January 1, 2026, do I owe additional tax upon renewal?
  - **Resolution:** No additional taxes are owed.

FAQs continued

- **Upfitting and Modifications:**
  - **Scenario:** I bought a truck needing upfitting to qualify for max tax. How do I proceed with the dealer or personally, and what documents are needed?
  - **Resolution:** Dealers/ Individuals must provide an invoice/receipt for added equipment and its weight, itemized and associated with the vehicle and/or sale. Additional MCOs required by FMVSS should be provided (second stage, etc.). For used vehicles or post-modification, proof of empty weight is needed by submission of form VD-011, including a weight slip as supporting documentation.
- **Trade-In and Tax Calculation:**
  - **Scenario:** My vehicle qualifies for max tax, but factoring in trade-in and other taxable amounts results in less than the $2,486 max tax. Do I still pay the max tax?
  - **Resolution:** You pay 6% of the taxable cost or $2,486 (max tax), whichever is smaller.
- **Private Sales:**
- **Scenario:** I bought a used truck that has been upfitted after it was originally titled, so the empty weight on the title does not reflect the true empty weight of the vehicle.
  - **Resolution:** Dealers/ Individuals must provide an invoice/receipt for added equipment and its weight, itemized and associated with the vehicle and/or sale. Please provide any additional MCOs required by the Federal Motor Vehicle Standards (FMVSS) (second stage, etc.). For used vehicles or post-modification, please submit form VD-011 with a weight slip as supporting documentation.

Important for dealers to know…

- Selling a vehicle intended to be modified will be accepted if vehicle and upfitted components are factored in the deal.
- DMV will calculate the cab and chassis and apply the simple math to determine the empty weight on the MCO and the weight of the item (Tank, dump body, etc) being added qualify for max tax. Dealers need to have something confirming the weight of the attachment and proof it is factored in the sale and intended for upfit. (itemized)
- Transfer of ownership (after initial registration/ used) may require the next owner to provide the new form to confirm accurate upfitted weight.
- Look for a new bulletin coming on June 1st where the form will be made available on the DMV website for immediate use.
- DMV will leave a one-month phase in process where we will continue to work with dealers (as we have since January) to ensure Max tax is properly received when the vehicle qualifies. If there are issues with a transaction CALL US!

25-7 Transactions submitted to Unit

- **Dealer Transaction Submission Requirements**
- Dealer transactions are to be submitted to the Dealer Processing Unit routinely and **not** to DMV branches or the Montpelier Counter.
- Transactions will only be accepted at a branch office **with permission from the regional Field Inspector**.
- If there is a transaction that may impact a consumer, please contact your regional Field Inspector.
- ~~If you wish to drop transactions off at our main office in Montpelier, please contact **802-828-1443** and a member of the unit will meet you in the lobby until our unit is navigated with a public-facing window.~~
- **UPDATE- Dealer unit window created with dropoff box.**

Bulletin 26-1
Dealer Portal Payments

Dealership Partners,

Many of you have signed up and are using the department's features for dealer transaction billing, allowing you to "charge the account" for fee discrepancies instead of mailing transactions back. As we continue to explore new features, it's crucial to reaffirm statutory requirements and outline our procedures for managing bills and balances.

According to Title 23 VSA 459, dealers have 15 to 30 calendar days to submit applications, fees, and required documentation for vehicle sales and plate issuance. Our dealer unit processes these transactions, allowing us to communicate, correct, and itemize overages and insufficient amounts.

IMPORTANT NOTICE:
Effective immediately, dealers must not carry unpaid balances longer than 30 days once billed. If payment is not received within 30 days, a notification will be sent. Failure to pay within 10 days will result in the immediate suspension of the dealer’s license, and the department will collect the remaining amount from the bond on file. During the processing of properly submitted applications, we will collect the appropriate fees and taxes and may issue bills for uncollected fees or apply refunds if applicable. Dealers choosing to pay via credit card will incur any associated transaction fees, while the ACH option is currently available at no charge.

Timely submission of applications is essential to ensure consumer registrations are processed promptly.

Payment System Updates

- DMV reviews bills as a monthly task and can itemize/review fee discrepancies
- DMV is working on fixes to merge accounting within the system where the bill amounts and credit amounts can be easier navigated.
- DMV is looking to integrate fee calculators with interface to ensure proper amounts are collected.
- Credit card processing fees are non-refundable and 2.3% consider no-fee payment options like ACH. (effective May 2026)
- *note these are charged separately and may not populate on the bill produced by DMV

Dealer Interface Project

Began with a survey request to members to determine what vendors they use: Automate dealertrack---CDK---- Other

Create smoother transaction submission and accounting

Create the ability for data to be easily transferred from your systems to ours. NO more apples to oranges (vehicle type, stock# VS Vin, dealer sales data matches DMV data)

DMV Dealer Integrations Goals

- Utilize modern methods to transmit data to the DMV
- Introduce real-time error notification to reduce processing delays at the DMV
- Improve turnaround time for dealer/DMV interactions
- Reduce the amount of duplicate paperwork that needs to be completed
- Reduce instances of lost mail and documents
- Allow immediate issuance of registration and plates
- Reduce mailing costs (certified, priority tracking, etc.)

Dealer Application Programing Interface (API) Connection

- DMV Hosted API - standardized format will be released by DMV
- Dealership software can electronically transmit information directly to DMV system
  - Requires support from dealership software vendor and may require software implementation/modification fees
- Testing and certification with DMV required before official use
- Reduces or eliminates double data entry & handwritten forms
  - Reduces chance of data discrepancies between sources
- Improved processing times
  - Data is received by DMV immediately
  - Real time validations can alert dealers of potential problems

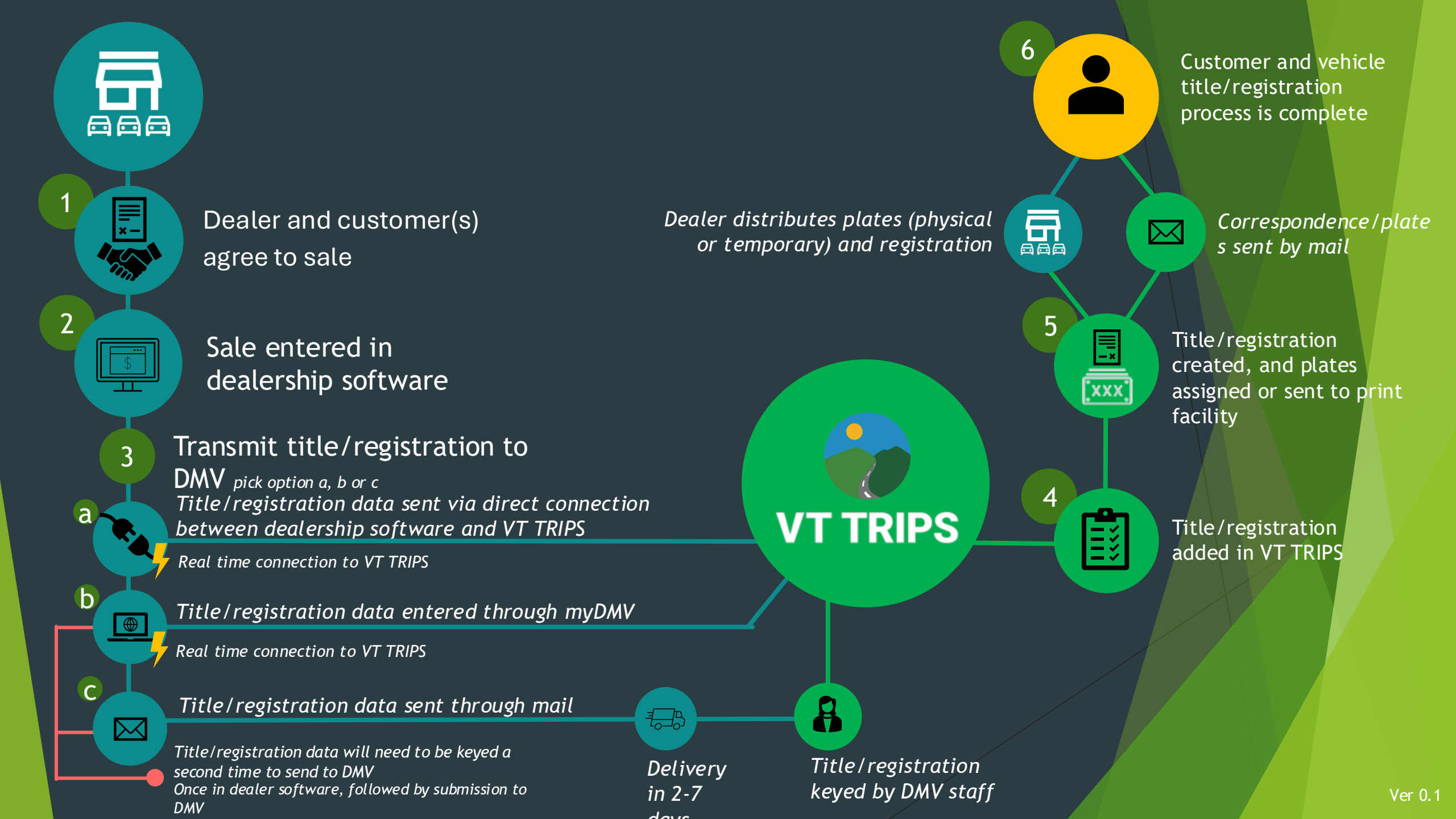
myDMV Dealer Portal Upgrades

- Allow submission of required documents directly through online portal
- Data is manually keyed and documents are uploaded
- Improved processing times
  - (Did I mention) Data is received by DMV immediately
  - Real time validations can alert dealers of potential problems

***(opportunity to incorporate additional checks at time of submission like:

NMVTIS

Owner fees due (infrastructure/ tax credit paid)


1
Dealer and customer(s) agree to sale
2
Sale entered in dealership software
3
Transmit title/registration to DMV pick option a, b or c
a
Title/registration data sent via direct connection between dealership software and VT TRIPS
Real time connection to VT TRIPS
b
Title/registration data entered through myDMV
Real time connection to VT TRIPS
c
Title/registration data sent through mail
Title/registration data will need to be keyed a second time to send to DMV
Once in dealer software, followed by submission to DMV
Delivery in 2-7 days
Title/registration keyed by DMV staff
VT TRIPS
4
Title/registration added in VT TRIPS
5
Title/registration created, and plates assigned or sent to print facility
XXX
Dealer distributes plates (physical or temporary) and registration
Correspondence/plates sent by mail
6
Customer and vehicle title/registration process is complete

Ver 0.1

Key Takeaway's:

- Electronic submission will eliminate duplicate entry.
- Plates (Temporary, In-Transit, Metal)- issued at time of sale(with the possibility of a permanent registration being downloaded by customer after review eliminating mailing costs or questions where it is in the process.
- Further integration of dealer and customer MyDMV portals to show plate transfers, show current inventory and provide greater transparency….elimination of paper logs.
- Ability for Electronic signature solutions.
- Ability for queuing system showing status of transaction

Development is underway...

- As the state endeavors to provide a real-time solution it will be very important that plate log inventories are accurate and kept current.
- Must be issued in sequence and will provide an opportunity for digital log integration eliminating paper during rollout.
- GOOD DATA IN GOOD DATA OUT- each dealer inventory will be audited at time of conversion.

Partnership = Best results

- Please share your thoughts and innovations
- WE WANT THIS TO WORK FOR YOUR MEMBERS AS WELL AS US
- How do we circumvent the duplication of efforts (you keep records for your manufacture a certain way and complete the same information a different way for DMV)
- How do we train customers on a new way of buying a car (outreach)
- Feedback and testers please reach out to VADA!

Questions? Idea's? Complaints?
Please find me or email at
Jeremy.desjardins@Vermont.gov
802-461-3959